



“Time Management for Breakthrough Performance Workshop”

About the Program

Do you ever feel that you just don't have enough time in the day to get all your work done? If so, you're certainly not alone. Almost everyone wishes for just a few more hours in the day, at least some of the time.

Unfortunately, we're not likely to gain any more time than what we're given. So that leaves us with the only other option: making best use of the time we have. Instead of letting time control you, you can turn the tables and get control of your time.

Who is it for?

Managers and Individual contributors with work experience up to 12 years.

Duration

Pre-workshop mail, 1 day live training and 4 weekly emails, weekly coaching calls - optional

Program modules

Module 1: Introduction: Your Current Reality

Module 2: Decide on your Important

Module 3: Act on your Important

Module 4: Battle the Time Bandits

Module 5: Personal Productivity Enhancers

Program outcomes

Improved quality of work

Increased accountability

Better delegation and teamwork

Prime Meridian Consulting India Private Limited is a company incorporated with the purpose of “building leaders everywhere”. The company deliver trainings and consultancy to help people perform at world-class levels at every level of Organization.

Participant's Feedback

- The delivery process was very effective in a very controlled manner with all relevant details. It was very comprehensive and also interesting.
- Very apt, practical sessions, knowledgeable inputs and the process was very good.
- Very interactive session where every attendee got to participate.
- Delivery process was very nice and easy to understand
- The delivery process was excellent and was an eye opener for me. The suggestions will be much useful in my personal & professional life.
- It was very good. From the starting to the end – there was fillers/ exercises that kept us awake. The complete workshop was two way. At last we all enjoyed TM workshop to the core.
- It was very good. It had all the examples, videos, graphs etc. for a better understanding